

Part 1—Client details

Client 1

Client name Alex Sample

ABN

ACN

Address 1 Example Street, Testville QLD 4000

Phone..... Fax

Email address alex@example.test

Client 2

Client name

Part 2—Licensee details

Trading name Example Realty (synthetic)

Licensee name (corporation, if applicable).....

Licence number 0000000

Expiry

Part 3—Details of property

Address 9/99 Synthetic Grove, Testville QLD 4000
Lot 9 SP000000 Plan

Part 4—Appointment of property agent

Section 1

☒ Sale Purchase Letting / collection of rent / management
Auction Auction date / /
Other (please specify)

Section 2

☒ Single appointment for a particular service or services
Start 01/10/2026 / End 28/12/2026 /

Continuing appointment for a service or a number of services over a period

Section 3

Part 6—Property sales: open listing, sole agency or exclusive agency

OPEN LISTING

SOLE AGENCY

☒ **EXCLUSIVE AGENCY**

At the end of the sole or exclusive agency, the parties ☒ Agree ☐ Do not agree

Acknowledgement for sale

Client 1 

Date / /

Part 7—Commission

The client and the agent agree that the commission performed by the agent is:

2.5% of the actual sale price including GST

When commission is payable

✓ For sales, including auctions, commission is payable if a contract is entered into and

Other

Part 8—Authorisation to incur fees, charges and expenses

Section 1

\$2,500 as per the attached marketing plan

Authorised amount \$

When payable

Service

Source

Estimated amount

This area has been intentionally left blank.

Client 1

Full name Alex Sample

Signature.....

A	A
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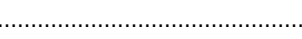
A	A
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Client 2

Full name

Signature.....

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Agent

Full name

Signature.....

01	10
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2026

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Schedules and

1. REIQ Residential Sales Schedule

I/we (the client) reappoint